



Westfield Primary School and Nursery
Longfellow Road
Radstock
BA3 3XX



"This is a
good school."
Ofsted 2015

Headteacher: Mr Simon Mills
Deputy Headteacher: Mrs Vicki Bowery

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REQUEST TO TAKE A SCHOOL CHILD ON LEAVE OF ABSENCE MEDICAL FORM DURING TERM TIME

PLEASE REMEMBER

Absence from school can seriously disrupt your child's continuity of learning. Not only do they miss the teaching provided on the days they are away; they are also less well prepared for lessons upon their return. There is a consequent risk of underachievement, which together we must seek to avoid.

I would like to take my son/daughter to a hospital/dental appointment,

Date:

Time: From..... To.....

Signed (Parent/Guardian) Date

Authorised by (Headteacher) Date

**This form must be completed and returned to school,
48 hours before the planned absence.**

